

## *Graduate Student & Postdoc/Mentor Expectations*

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### **Expectations for Graduate Students & Postdocs:**

- I have read through and agreed to all of the terms and rules laid out in the [lab manual](#), which includes information on authorship policy, data management, etc.
- I will come prepared to lab meetings or any meetings with my mentor(s).
- I will communicate with my advisor(s) about any issues I may be having in the lab (e.g. research or interpersonal conflicts) or any changes in direction I would like to take to achieve my goals during and beyond graduate school.
- I will take the lead on my projects and goals and work a schedule that meets project goals on time in terms of time and effort.
- I will seek my own funding as opportunities arise. If supported on grants, perform a project that meets the grant's expectations (or as set by me), and participate in relevant reporting, presentations, or project activities.
- When being funded by a GTA, I will expect to devote up to an average of 20 hours per week towards teaching efforts and travel (vacation, fieldwork, etc.) will need to be approved by the course instructor. When on a GRA, expectations, hours, and travel (vacation, etc.) will be communicated with Molly based on the funding source.
- When presenting WoLab work at conferences I will follow the [conference guidelines](#).
- I will regularly attend USU Biology seminars and actively participate in the USU community (e.g., receptions, social events, etc), however I feel comfortable doing so.
- I will be a team player and proactively help lab mates. Senior members are particularly expected to help newer members (e.g. choosing classes, methods trainings, etc).
- Grad students only: I will be responsible for tracking my graduation progress and accomplishing all necessary benchmarks (e.g. applying for residency, forming committees). See the [graduate student handbook](#) for details. More graduate student info (salary, forms, etc.) can be found [here](#).

### **Expectations for advisor (Molly):**

- I will provide structured lab and one-on-one meetings to track goal progress and opportunities for group feedback.
- I will provide timely feedback to questions and drafts. Usually within one work week (M-F), but I will let you know if it will take longer.
- I will provide a safe and inclusive environment for your research experience.
- I will align your research experience with the outcomes that would most benefit you (e.g. experiences, training, analyses, presentations).
- I will alter my advising style to best suit any needs you communicate to me.
- I will make my best effort to obtain funding for lab projects, and communicate parameters and expectations for a lab-funded project.

[Helpful resources and tips](#) for mentor/mentee success!

Mentee signature \_\_\_\_\_ Mentor signature \_\_\_\_\_